



Walcamp Outdoor Ministries
32653 Five Points Road
Kingston, IL 60145
Please fill completely and e-mail to: director@walcamp.org

APPLICATION FOR EMPLOYMENT (Rev. 01/07)

Walcamp Outdoor Ministries is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status or sexual orientation, veteran status, the presence of a medical condition or disability unrelated to the ability to perform with or without a reasonable accommodation, or any other legally protected status under applicable law

PERSONAL INFORMATION

Date _____

Name _____
Last First Middle

Address _____
Number Street

_____ City State Zip Code

Phone Number _____ Social Security Number _____ -- --

EMPLOYMENT DESIRED

Position Applying For _____

Hours Available _____ Date Available _____ Salary Requirement _____

Can you work overtime during the week? Yes No

Can you work overtime on the weekends? Yes No

EMPLOYMENT ELIGIBILITY

If you are offered employment, will you be able to submit proof of your eligibility to Work in the United States? Yes No

Have you been convicted of a felony in the last 7 years? Yes No

If yes, please give details: _____

(Such conviction may be relevant if job related, but does not automatically disqualify you for employment. All circumstances such as age at the time of the offense and the seriousness of the crime will be considered.)

Are you fully able, with or without reasonable accommodation, to perform the functions for the job or which you have applied? Yes No

If you would require reasonable accommodation to perform the functions of the job for which you have applied, how would you perform the job functions, and with what accommodation(s)? _____

REFERRAL INFORMATION

Have you ever applied with Walcamp?

Yes No

Have you ever been employed by Walcamp?

Yes No

If yes, in what capacity? _____

Are you currently employed?

Yes No

May we contact your present employer?

Yes No

How were you referred to us?

Advertisement _____

Publication Name _____

Employment Agency _____

Agency Name _____

Government Agency _____

Name _____

Internet _____

Site Name: _____

Other _____

Name _____

Walk-In _____

EDUCATION

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	DID YOU GRADUATE?	COURSE OF STUDY	DEGREE/ CERT.
GRAMMAR SCHOOL				
HIGH SCHOOL OR GED EQUIVALENT				
BUSINESS/ MILITARY TRADE SCHOOL				
COLLEGE				
GRADUATE SCHOOL				

What special knowledge, technical or computer skills do you have which prepare you for the position you are applying for?

Software: _____

Hardware: _____

Specialized Training: _____

Foreign Language: _____

Certification: _____

EMPLOYMENT EXPERIENCE

(List last three employers, starting with your present or most recent one.)

Employer _____		
Address _____	City, State, Zip _____	
Type of Business _____	Phone No. _____	
Starting Date ____ / ____ / ____	Leaving Date ____ / ____ / ____	Position Held _____
Starting Rate _____	Last Rate _____	Department _____
Job Duties _____		
Reason for Leaving _____		
Immediate Supervisor _____	Title _____	

Employer _____		
Address _____	City, State, Zip _____	
Type of Business _____	Phone No. _____	
Starting Date ____ / ____ / ____	Leaving Date ____ / ____ / ____	Position Held _____
Starting Rate _____	Last Rate _____	Department _____
Job Duties _____		
Reason for Leaving _____		
Immediate Supervisor _____	Title _____	

Employer _____		
Address _____	City, State, Zip _____	
Type of Business _____	Phone No. _____	
Starting Date ____ / ____ / ____	Leaving Date ____ / ____ / ____	Position Held _____
Starting Rate _____	Last Rate _____	Department _____
Job Duties _____		
Reason for Leaving _____		
Name of Supervisor _____	Title _____	

REFERENCES

NAME	ADDRESS	BUSINESS	PHONE	YEARS KNOWN

TERMS OF EMPLOYMENT – PLEASE READ THE FOLLOWING CAREFULLY

I, the undersigned, state that all information given by me in this application is true to the best of my knowledge. I authorize Walcamp Outdoor Ministries (herein called Walcamp) to verify such information and to contact any reference given by me and release Walcamp from any and all claims arising from such verification and reference efforts. Should I be employed by Walcamp I agree that:

1. My employment shall be in accordance with the terms of (a) this application, (b) Walcamp rules and regulations and any amendments thereto and (c) any applicable labor agreement. Walcamp shall have the right to amend, modify or revoke its rules and regulations at any time. I will familiarize myself promptly with such rules and regulations and will abide and be bound by the rules and regulations now or hereafter in effect.
2. My employment may be terminated by Walcamp at any time without advance notice, its only obligation being to pay wages or salary due to me. Without limitation, failure to abide by Walcamp rules and regulations, failure to pass any Walcamp physical examination and the falsification of any information given by me in this application will entitle Walcamp to terminate my employment as permitted by law.
3. I will submit to medical examination(s) by a physician appointed by Walcamp at such time(s) as it may request, and will submit to such examination before making any claim for injuries suffered in connection with my employment as permitted by law.
4. I agree that my employment may be contingent upon my meeting all placement considerations, including medical requirements.
5. All right, title and interest, including, without limitation, all copyrights and patents, in and to any material produced or inventions developed by me which affect or relate to Walcamp’s business or affect or relate to the camp or hospitality industry shall vest in Walcamp and I shall have no personal right, title or interest whatsoever therein.
6. Walcamp, and any person or concern it may authorize, shall be entitled, without further consent or consideration, to copyright, sell or use in any manner, any picture or photograph of me.
7. If any injury to me or death in connection with my employment shall be subject to worker’s compensation laws or to a Walcamp paid on the job injury and accident benefit plan, I waive for myself, my heirs and representative, to the full extent permitted by law, all actions at law against Walcamp for damages for such injury or death and agree to accept the applicable compensation award provided for by the laws of the state in which I am stationed at the time of such injury or death or by such plan.
8. Walcamp shall have the right at any time after the termination of employment to furnish to others information concerning my employment record with Walcamp, including the information contained in this application.
9. I agree not to disclose any of Walcamp’s trade secrets or other confidential or restricted information and not to make use of such trade secrets or confidential or restricted information in any fashion during employment or after my employment with Walcamp is terminated.
10. I understand and agree that an offer of employment, and my continued employment with Walcamp, is contingent upon satisfactory proof of my authorization to work in the United States.
11. I understand and agree that any offer of employment, and my continued employment with Walcamp, is contingent upon passing a drug screening test.
12. I understand and agree that, unless modified by a formal employment contract or a bonafide collective bargaining agreement, my employment is at-will, and I may be terminated at any time, with or without cause.
13. Walcamp is committed to the goal of obtaining a drug-free work environment. Consistent with this goal, Walcamp has implemented a comprehensive Substance Abuse Policy which contains provisions for testing for the use of controlled substances. In addition, any job applicant considered “otherwise qualified” for employment will be required to undergo a drug test for the use of controlled substances, including marijuana, cocaine, opiates, amphetamines and phencyclidine.
14. I also understand that falsification of this information in connection with employment will be grounds for immediate termination regardless of when such falsification is discovered.

These conditions apply to the application for employment at this time and apply also to any future positions I may hold with Walcamp Outdoor Ministries.

Signature of Applicant _____ Date _____